By-Laws

KAPPA MU EPSILON

[State] [Greek letter] Chapter

(Approved [Month] [Year])

Article I. Officers and Duties

Section 1. The officers of the Kansas Beta chapter of Kappa Mu Epsilon shall be as follows:

Faculty Sponsor

President

Vice President

Recording Secretary

Treasurer

Corresponding Secretary

Historian [Optional]

Section 2. It shall be the duty of the President to ....

Section 3. It shall be the duty of the Vice President to …

Section 4. It shall be the duty of the Recording Secretary to …

Section 5. It shall be the duty of the Treasurer to ...

Section 6. It shall be the duty of the Corresponding Secretary to …

Section 7. It shall be the duty of Historian to …

Section 8. The chapter council consisting of the sponsor, faculty members, and the officers of the chapter shall act for the chapter in all matters for which no special provision is made.

Article II. Elections and Term of Office

Section 1. The term of office of the President, Vice President, Recording Secretary, Treasurer, and the Historian shall be for ... The term of office of the Corresponding Secretary shall be for ... The Corresponding Secretary shall be a faculty member.

Section 2. A nominating committee, …

Section 3. Elections of officers shall be at …

Section 4. In case of a vacancy in the office of the President….

Article III. Membership

Section 1. The qualifications for membership in Kappa Mu Epsilon shall be as follows:

1. [See Constitution for Guidelines. Sometimes an alternative guideline may be substituted if it is equivalent in nature, but easier to calculate. For example, replace “top 35% of class” with “minimum GPA of 3.2.”]

Section 2. The \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ shall investigate and report to the \_\_\_\_\_\_\_\_\_\_\_\_ all eligible majors and minors in mathematics, and other applicants. The \_\_\_\_\_\_\_\_\_\_\_\_ shall notify all the candidates of their eligibility for membership.

Section 3. Election to membership shall require approval by …

Section 4. A member may be suspended by …

Section 5. An active member shall be considered in “good standing” based on ...

Section 6. No person shall be on the grounds of \_\_\_\_\_\_\_\_\_ be denied the benefits of, or be subjected to discrimination under any program or activity within this organization.

Article IV. Finance

Section 1. National fees shall be paid by candidates by the date of initiation.

Section 2. Special assessments may be levied upon the approval of …

Article V. Meetings

Section 1. Regular meetings of the Society shall be called ….

Section 2. Special meetings of the Society may be called …

Section 3. A quorum shall consist of …

Article VI. Amendments

Section 1. The by-laws of the Society may be amended by approval of …

Section 2. An amendment shall become effective upon …